



USAID
FROM THE AMERICAN PEOPLE

JUN - 4 2010

Ms. Till Bruckner
PHD student
Department of Politics
10 Priory Road
Bristol BS8 ITU, England

Dear Ms. Bruckner:

This is in response to your complaint submitted to the agency's Office of the Inspector General's (OIG) hotline about your FOIA request F-00003-10. The OIG forwarded the inquiry to the Office of Administrative Services for direct response to you.

We are reviewing the complaint and FOIA request at this time. We will provide a preliminary update by June 11.

Sincerely,

A handwritten signature in black ink that reads "Roberto J. Miranda". The signature is written in a cursive style.

Roberto J. Miranda, Director
Office of Administrative Services



USAID
FROM THE AMERICAN PEOPLE

JUN 11 2010

Ms. Till Bruckner
PHD student
Department of Politics
10 Priory Road
Bristol
BS8 1 TU
England

Dear Ms. Bruckner:

This concerns your inquiry about your FOIA request, F-00003-10. A number of circumstances caused a delay in responding to it. We have a huge backlog that the agency's small staff continually works on. Our intention is to respond to requests in a timely manner, but sometimes we fall short of our goal.

Before we received your request, we had a number of requests ahead of it. Additionally, the former supervisor of the unit retired during the processing of your request. Without a permanent supervisor, this hampered the process since the staff was required to take on additional duties. This caused a delay in responses to FOIA requests. Our non-response to your request was not intentional.

We are reviewing your request to complete it. Our plan is to send you documents as they become available after review. We hope to complete this process within the next 30 days.

Sincerely,

Roberto J. Miranda, Director
Office of Administrative Services



USAID
FROM THE AMERICAN PEOPLE

JUL - 2 2010

Ms. Till Bruckner
PhD student
Department of Politics
10 Priory Road
Bristol
BS8 1TU
England

RE: F-00003-10

Dear Ms. Bruckner:

This is a partial response to your Freedom of Information Act (FOIA) request. In the request, you asked for information on NGO projects financed in the Republic of Georgia 2008. In particular, you requested the budget section of each project proposal submitted.

Attached are the budget sections for the following:

Save the Children #114-G-00-08-00083 – two pages
CNFA, Inc. #114-G-00-09-00001 – two pages
Weidemann Associates, Inc. #AEG-I-00-04-00010 – six pages

Total number of pages is 10.

Within the budgets, we withheld direct and indirect costs and rates under 5 U.S.C. §552 FOIA Exemption (b)(4). Exemption 4 provides for the withholding of “trade secrets and commercial of financial information obtained from a person [that is] privileged or confidential.” Note the deletions in the documents.

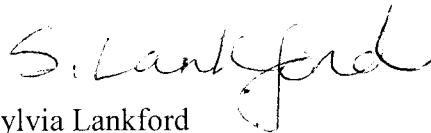
We withheld the names of employees under 5 U.S.C. §552 FOIA Exemption (b)(6) Exemption 6 provides for the withholding of personnel, medical files, and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.” The release of the withheld names would be an unwarranted invasion of the privacy of the listed individuals. In this instance, I do not believe that any public interest in the disclosure of this information outweighs the privacy interest of the individuals. Note the deletions in the documents.

You have the right to appeal the withholdings. USAID must receive your appeal no later than 30 days from the date of this letter. Please address your official appeal as follows:

Director, Office of Administrative Services
U.S. Agency for International Development
Ronald Reagan Building, Room 4.6B
Washington, DC 20523-4601

Plainly mark both the appeal and the envelope "FOIA Appeal." Please cite your assigned FOIA tracking number, F-00003-10, so we may readily identify your case. We regret the delay in responding to your request. The processing of your request continues.

Sincerely,

A handwritten signature in cursive script that reads "S. Lankford".

Sylvia Lankford
Public Affairs Specialist
Information and Records Division
Office of Administrative Services

BEST AVAILABLE COPY

Save the Children

114-G-00-08-00083

Budget by Line Item

Line Items	Unit / Cost	Unit	Units	Amount	Total OFDA Amount
I. DIRECT LABOR					
A. International Staff					
1. Country Office Director					
2. Emergency Director					
3. M&E Specialist					
4. FP Specialist					
<i>Subtotal International Staff</i>					
B. National Staff					
1. Logistics Officer					
2. Warehouse Assistant					
3. Commodity Project Officer					
4. Distributors					
5. Administrative Manager					
6. Operations Officer					
7. Finance Officer					
8. Finance Coordinator					
10. MIS Officer					
11. PR Communications and PD					
12. Finance Assistant					
13. Receptionist					
14. Data Entry Clerk					
15. Night Security Guards (2)					
16. Cleaner					
17. Housekeeper					
18. M&E Officer					
19. Drivers					
<i>Subtotal National Staff</i>					
C. Headquarters Staff					
1. Grant Manager					
<i>Subtotal Headquarters</i>					
TOTAL DIRECT LABOR					
II. FRINGE BENEFITS AND ALLOWANCES					
A. International Staff					
B. National Staff					
C. Headquarters Staff					
TOTAL FRINGE BENEFITS					
III. TRAVEL AND PERDIEM					
A. International Travel					
<i>Subtotal International Travel</i>					
				\$0	\$0
B. Per Diem for International Travel					
<i>Subtotal Per Diem for International Travel</i>					
				\$0	\$0
C. In-Country Travel/Expenses					
<i>Subtotal In-Country Travel</i>					
				\$0	\$0
TOTAL TRAVEL AND PERDIEM					
				\$0	\$0
IV. EQUIPMENT					
A. Items with a unit cost of \$5,000 or more					
B. Items with a unit cost of less than \$5,000					
1. Laptop computer	\$1,120 each	0	1.00	\$0	\$0
2. Radio Phone	\$150 each	0	1.00	\$0	\$0
3. Therapy Phones	\$500 each	0	1.00	\$0	\$0
TOTAL EQUIPMENT					
				\$0	\$0
V. CONTRACTUAL-STTA					
A. International Contributions					
B. Local Contributions					
TOTAL CONTRACTUAL					
				\$0	\$0

Use of savings or funds committed in this case is subject to the restrictions in the title page of this application.

BEST AVAILABLE COPY

2
114-G-00-08-00083

Budget by Line Item

Line Items	Unit / Cost	Unit	Units	Amount	Total OFDA Amount
VI. OTHER DIRECT COSTS					
<i>A. Office</i>					
1 Computer Supplies	\$400/mo	3	0.20	\$240	\$240
2 Office Supplies	\$1,344/mo	3	0.05	\$202	\$202
3 Communications (Telephone, fax, etc.)	\$3,499/mo	3	0.10	\$1,050	\$1,050
4 Postage/Parcel Delivery	\$142/mo	3	0.05	\$21	\$21
5 Office rental	\$4,362/mo	3	0.05	\$654	\$654
6 Utilities	\$820/mo	3	0.05	\$123	\$123
7 Building maintenance & repair	\$1,000/mo	3	0.05	\$150	\$150
8 Equipment maintenance & rental	\$260/mo	3	0.05	\$39	\$39
9 Casual labor / Transition	\$300/mo	3	0.05	\$45	\$45
10 Vehicle operations/fuel	\$3,451/mo	3	0.05	\$518	\$518
11 Vehicle maintenance	\$1,238/mo	3	0.05	\$186	\$186
12 Outside printing	\$497/mo	3	0.05	\$73	\$73
13 Legal Fees	\$192/mo	3	0.05	\$29	\$29
14 Bank Fees	\$484/mo	3	0.05	\$72	\$72
15 Bonding	\$180/mo	3	0.50	\$600	\$600
<i>Subtotal Field Office Office</i>				\$4,903	\$4,903
<i>B. Security</i>					
<i>Subtotal Security</i>					
TOTAL OTHER DIRECT COSTS				\$4,903	\$4,903
VII. PROGRAM COSTS					
1 10 day raise (distributed 9 times 9x10=90 days)	\$14.50/person	1,000	9.00	\$130,500	\$130,500
2 Transport of rations (6 trucks @ \$200)	\$1,200/distribution	9	1.00	\$10,800	\$10,800
4 reimbursement for distribution of HDKs	\$101/distributor	1	8.00	\$810	\$810
TOTAL PROGRAM COSTS				\$142,110	\$142,110
VIII. SUBAGREEMENTS					
1	\$0	sub grant	1		\$0
TOTAL SUBAGREEMENTS				\$0	\$0
TOTAL DIRECT COSTS				\$163,883	\$163,883
INDIRECT COSTS					
Calculated at	22.09%			\$36,202	\$36,202
TOTAL INDIRECT COSTS				\$36,202	\$36,202
TOTAL PROJECT COSTS				\$200,085	\$200,085

114-G-00-09-00001

CNFA Budget for Georgia Agriculture Voucher Program
3 month period

DETAILED BUDGET

BUDGET LINE ITEMS	UNIT COST	YEAR 1		TOTAL COST
		QTY UNITS	COST	
I. FIELD COSTS				
SALARIES AND WAGES				
CCN CONSULTANTS OR CONTRACT STAFF				
Local Staff				
District Manager	█ /month			
Sakrebulo Coordinators	█ /month			
Monitors	█ /month			
Procurement and Logistics Staff	█ /month			
Accountant	█ /month			
Program Assistants	█ /month			
SUBTOTAL SALARIES AND WAGES				
FRINGE BENEFITS				
Local Staff				
District Manager	█			
Sakrebulo Coordinators	█			
Monitors	█			
Procurement and Logistics Staff	█			
Accountant	█			
Program Assistants	█			
SUBTOTAL FRINGE BENEFITS				
TRAVEL, TRANSPORTATION AND PER DIEM				
Ground Travel	█ /km			
Car Service	█ /month			
Per Diem	█ /day			
SUBTOTAL TRAVEL, TRANSPORTATION AND PER DIEM				
SUPPLIES AND EQUIPMENT				
Office Equipment				
Laptop Computer	█ /unit			
Printer	█ /unit			
Memory Sticks	█ /unit			
Office Furniture	█ /unit			
Digital Camera	█ /unit			
Office Supplies				
Office Supplies	█ /month			
WindowsXP Software	█ /unit			
Anti Virus Software	█ /unit			
Equipment & Software Installation	█ /unit			
SUBTOTAL SUPPLIES AND EQUIPMENT				
RENT AND UTILITIES				
Office Rent	█ /month			
Office Utilities	█ /month			
SUBTOTAL RENT AND UTILITIES				
COMMUNICATIONS				
Mobile Phone Usage	█ /month/phone			
Landline phone	█ /month			
Postage and Delivery	█ /month			
SUBTOTAL COMMUNICATIONS				

114-G-00-09-00001

Final Budget

CNFA Budget for Georgia Agriculture Voucher Program
3 month period

DETAILED BUDGET

BUDGET LINE ITEMS	UNIT COST	QTY UNITS	YEAR 1		TOTAL COST
				COST	
OTHER DIRECT COSTS					
Bank Fees	█/month	█	\$	█	█
Voucher Design and Printing Expenses	█/voucher	█	\$	█	█
SUBTOTAL OTHER DIRECT COSTS			\$	█	\$ █
TOTAL FIELD COSTS			\$	█	\$ █
II. HQ COSTS					
SALARIES AND WAGES					
Project Coordinator	█/month	█	\$	█	█
Grants and Contract Manager	█/month	█	\$	█	█
Management Oversight	█/month	█	\$	█	█
SUBTOTAL SALARIES AND WAGES			\$	█	█
FRINGE BENEFITS					
HQ Staff	█	█	\$	█	█
SUBTOTAL FRINGE BENEFITS			\$	█	█
TRAVEL, TRANSPORTATION AND PER DIEM					
Airfare - International Travel	█/trip	█	\$	█	█
Per Diem Tbilisi	█/day	█	\$	█	█
Per Diem Regions	█/day	█	\$	█	█
Other Travel Expenses	█/trip	█	\$	█	█
SUBTOTAL TRAVEL, TRANSPORTATION AND PER DIEM			\$	█	█
COMMUNICATIONS					
Communications (Phone, Fax, Internet)	█ month	█	\$	█	█
Postage and delivery	█ month	█	\$	█	█
SUBTOTAL COMMUNICATIONS			\$	█	█
TOTAL HQ COSTS			\$	█	\$ █
TOTAL DIRECT COSTS (ITEMS I - II)			\$	█	\$ █
IV. INDIRECT COSTS (G&A)					
Indirect Costs - Field	█%	█	\$	█	█
Indirect Costs - HQ	█%	█	\$	█	█
TOTAL INDIRECT COSTS			\$	█	█
IV. CONTRACTUAL / SUB-AWARDS					
Winter crop seeds			\$	█	█
Voucher fee for distributors			\$	█	█
Machinery services and fuel costs			\$	█	█
TOTAL CONTRACTUAL / SUB-AWARDS			\$	█	█
TOTAL ESTIMATED COST			\$	2,578,163	\$ 2,578,163

Revised

WEIDEMANN ASSOCIATES, INC.
Prime Contractor
Task Order # 114-08-007 under AEG-I-00-04-00010-00

Subcontractors		Price	
Name			
AMG			
JBDC			
Nathan Associates		\$	-
Winrock International		\$	-
		\$	-
	Subtotal	\$	-
Weidemann Subcontract Adm Fee			
		\$	-
	Subtotal	\$	-
Prime			
Weidemann Associates		\$	
	Fixed Price total		
	Total	\$	

Total Firm Fixed Price offer is US\$ 99,350.77 payable according to the following deliverables.

Deliverable	Payment	
	Percent	Amount US\$
1 Draft Work Plan		
2 Draft Activity Approval Document and Statement of Work		
3 Final documents delivered		

Direct Labor

Name	
[Redacted]	Trade Spec.
[Redacted]	Private sector spec.
[Redacted]	Task Order Management
[Redacted]	Project Coordinator

Days	Rate	Amount
[Redacted]	[Redacted]	[Redacted]

Total - Direct Labor
Fringe

For all others
Intermittent Employees

Consultants

Name	
[Redacted]	local specialist
[Redacted]	local specialist

Days	Rate	Amount
[Redacted]	[Redacted]	[Redacted]

Total-Consultants

Overhead

Other Direct Costs

Type	Units	Rate	Amount
Communications/Phone/Courier	1	160	\$ 160.00
Medical exams/vaccinations	0	150	\$ -
DBA		\$ 2.15	\$ 347.96
MedEx	2	48	\$ 96.00
Visas	0	150	\$ -
1 Airfare rt Washington, DC to Tbilisi, Georgia	1	3418	\$ 3,418.00
1 Airfare rt Ontario, Canada to Tbilisi, Georgia	1	3750	\$ 3,750.00
2 Per Diem in Georgia for expat	53	322	\$ 17,066.00
2 Per Diem for locals when outside Tbilisi	10	135	\$ 1,350.00
3 Vehicle rental for field visits	0	1300	\$ -
4 Other-Travel Cost	76	20	\$ 1,520.00
5 Other Direct Costs			

Units	Rate	Amount
1	160	\$ 160.00
0	150	\$ -
	\$ 2.15	\$ 347.96
2	48	\$ 96.00
0	150	\$ -
1	3418	\$ 3,418.00
1	3750	\$ 3,750.00
53	322	\$ 17,066.00
10	135	\$ 1,350.00
0	1300	\$ -
76	20	\$ 1,520.00

Total - Other Direct Costs

Subtotal (Cost Elements A-I)

General & Administrative

Fixed Fee

Total Fixed Fee

[Redacted]	[Redacted]	[Redacted]
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WEIDEMANN ASSOCIATES, INC.
Prime Contractor
Task Order # 114-08-007 under AEG-I-00-04-00010-00

Name	Subcontractors	Price
AMG		
JBDC		\$ -
Nathan Associates		\$ -
Winrock International		\$ -
	Subtotal	\$ -
Weidemann Subcontract Adm Fee		\$ -
	Subtotal	\$ -
Prime		
Weidemann Associates		\$ [REDACTED]
Fixed Price total		Total \$ [REDACTED]

Total Firm Fixed Price offer is US\$ 99,350.77 payable according to the following deliverables.

- | Deliverable | Payment |
|--|-------------------------------|
| | Percent Amount US\$ |
| 1 Draft Work Plan | [REDACTED] |
| 2 Draft Activity Approval Document and Statement of Work | [REDACTED] |
| 3 Final documents delivered | [REDACTED] |

Direct Labor

Name	Days	Rate	Amount
[Redacted] Team Leader, Sr. Pvt. Sector Spec. Task Order Management Project Coordinator	[Redacted]	[Redacted]	[Redacted]
Total - Direct Labor			
<i>Fringe</i>			
For all others			

Consultants

Name	Days	Rate	Amount
[Redacted] Competitiveness Sp. local specialist local specialist	[Redacted]	[Redacted]	[Redacted]
Total-Consultants			

Overhead

Other Direct Costs

Type	Units	Rate	Amount
Communications/Phone/Courier	2	160 \$	320.00
Medical exams/vaccinations	0	150 \$	-
DBA		\$ 2.15 \$	290.25
MedEx	2	48 \$	98.00
Visas	0	150 \$	-
1 Airfare rt Washington, DC to Tbilisi, Georgia	2	3418 \$	6,836.00
2 Per Diem in Georgia for expat	46	322 \$	14,812.00
2 Per Diem for locals when outside Tbilisi	10	135 \$	1,350.00
3 Vehicle rental for field visits	0	1300 \$	-
4 Other-Travel Cost	76	20 \$	1,520.00
5 Other Direct Costs			

Total - Other Direct Costs

Subtotal (Cost Elements A-4)

General & Administrative

Fixed Fee

Total Fixed Fee

WEIDEMANN ASSOCIATES, INC.
Prime Contractor
Task Order # 114-08-007 under AEG-I-00-04-00010-00

Name	Subcontractors	Price
AMG		
JBDC		\$ -
Nathan Associates		\$ -
Winrock International		\$ -
	Subtotal	\$ -
Weidemann Subcontract Adm Fee		\$ -
	Subtotal	\$ -
Prime		
Weidemann Associates		\$ [REDACTED]
Fixed Price total		Total \$ [REDACTED]

Total Firm Fixed Price offer is US\$ 99,350.77 payable according to the following deliverables.

Deliverable	Payment	
	Percent	Amount US\$
1 Draft Work Plan	[REDACTED]	[REDACTED]
2 Draft Activity Approval Document and Statement of Work	[REDACTED]	[REDACTED]
3 Final documents delivered	[REDACTED]	[REDACTED]

Direct Labor

Name	
[Redacted]	Trade and Pvt. Sector Spec. Task Order Management Project Coordinator

Days Rate Amount

[Redacted]	[Redacted]	[Redacted]	[Redacted]
------------	------------	------------	------------

Total - Direct Labor

Fringe

For all others
Intermittent Employees

Consultants

Name	
[Redacted]	Competitiveness Sp. local specialist local specialist

Days Rate Amount

[Redacted]	[Redacted]	[Redacted]	[Redacted]
------------	------------	------------	------------

Total-Consultants

Overhead

Other Direct Costs

Type	
Communications/Phone/Courier	
Medical exams/vaccinations	
DBA	
MedEx	
Visas	
1 Airfare rt Washington, DC to Tbilisi, Georgia	
1 Airfare rt Ontario, Canada to Tbilisi, Georgia	
2 Per Diem in Georgia for expat	
2 Per Diem for locals when outside Tbilisi	
3 Vehicle rental for field visits	
4 Other-Travel Cost	
5 Other Direct Costs	

Units	Rate	Amount
2	160 \$	320.00
0	150 \$	-
	\$ 2.15	\$ 397.66
2	48 \$	96.00
0	150 \$	-
1	3418	\$ 3,418.00
1	3750	\$ 3,750.00
53	322	\$ 17,066.00
10	135	\$ 1,350.00
0	1300	\$ -
76	20	\$ 1,520.00

Total - Other Direct Costs

Subtotal (Cost Elements A-4)

General & Administrative

Fixed Fee

Total Fixed Fee

[Redacted]	[Redacted]	[Redacted]	[Redacted]
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USAID
FROM THE AMERICAN PEOPLE

JUL 14 2010

Ms. Till Bruckner
PhD student
Department of Politics
10 Priory Road
Bristol
BS8 1TU
England

RE: F-00003-10

Dear Ms. Bruckner:

This is a partial response to your Freedom of Information Act (FOIA) request. In the request, you asked for information on NGO projects financed in the Republic of Georgia 2008. In particular, you requested the budget section of each project proposal submitted.

Attached are the budget sections for the following:

FAO #114-G-00-09-00010 – two pages
UMCOR #114-G-00-08-00078 – two pages
Mercy Corps #114-A-00-08-00068 – one page
Mercy Corps #114-G-00-08-00087 – two pages
American International Health Alliance #114-A-00-08-00090 – one page
World Food Program #114-G-00-09-00009 – six pages
World Vision #114-G-00-08-00066 – one page
World Vision #114-G-00-08-00079 – one page
Counterpart #114-G-00-08-00077 – one page
CARE #114-G-00-08-00081 – one page
AID-114-O-08-00019 – two pages
AID-114-O-08-00020 – two pages
AID-114-O-08-00021 – two pages
AID-114-O-08-00022 – two pages
AID-114-O-08-00035 – three pages
AID-114-O-08-00032 – three pages

In AID-114-O-08-00035, we withheld the tax identification number (TIN) under the provision of 5 U.S.C. §552 FOIA Exemption (b)(3). That provision states “specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that this matter be withheld from the public in such a manner as to leave no discretion on the issue, or (b) established particular criteria for withholding or refers to particular types of matters to be withheld,…” The governing statute which forms the basis of our withholding is Section 6103 (Confidentiality and Disclosure of Returns and Return Information) of the Internal Revenue Code, 26 U.S.C. §6103.

Within the budgets, we withheld such items as direct and indirect costs and rates under 5 U.S.C. §552 FOIA Exemption (b)(4). Exemption 4 provides for the withholding of “trade secrets and commercial of financial information obtained from a person [that is] privileged or confidential.” Note the deletions in the documents.

We withheld the names of individuals under 5 U.S.C. §552 FOIA Exemption (b)(6) Exemption 6 provides for the withholding of personnel, medical files, and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.” The release of the withheld names would be an unwarranted invasion of the privacy of the listed individuals. In this instance, we withheld the names of individuals working in a high-risk area. The release of this information may lead to physical harm or harassment for the individuals by groups hostile to U.S. interests. Note the deletions in the documents.

You have the right to appeal the withholdings. USAID must receive your appeal no later than 30 days from the date of this letter. Please address your official appeal as follows:

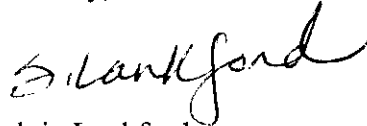
Director, Office of Administrative Services
U.S. Agency for International Development
Ronald Reagan Building, Room 4.6B
Washington, DC 20523-4601

Plainly mark both the appeal and the envelope “FOIA Appeal.” Please cite your assigned FOIA tracking number, F-00003-10, so we may readily identify your case.

The total number of pages released is 32. Total number of documents released to date is 18. There is one document left for review. The number originally stated, 22, was

in error. We will provide an update on the progress of this last document shortly. We regret the delay in responding to your request.

Sincerely,

A handwritten signature in cursive script that reads "S. Lankford".

Sylvia Lankford
Public Affairs Specialist
Information and Records Division
Office of Administrative Services

FAO-114 G-00-09-00010

BUDGET for use of savings FAO/OSRO/GEO/802/JUSA/project

Item	Unit	No of units	Unit Cost,\$	Total,\$
International consultant livestock	months	3	10,000	30000.00
International travel for livestock consultant	trips	1	2000	2000.00
DSA for International consultant livestock	days	90	200	18000.00
National consultant agronomist	months	4	2,000	8000.00
International consultant communications	months	2	10,000	20000.00
International travel for communications consultant	trips	1	2000	2000.00
DSA for International consultant communications	days	60	200	12000.00
National consultant communications	months	2	2,000	4000.00
National finance officer	months	3	2,000	6000.00
National Food Security specialist	months	3	2,000	6000.00
Emergency coordinator	months	2	18,000	36000.00
Expendables (barrels, plastic bags) 20 x 6	pieces	65	50	3250.00
Non-expendable (milling and cutting equipment)	pieces	2	1000	2000.00
Additional feed distribution (inputs)	MT	230	530	122000.00
Endo/Exto parasites treatment/deworming (inputs)	cows	10,000	0.7	7000.00
Contracts with IPs and companies	Nr.	1	20000	20000.00
Contracts with IPs and companies	Nr.	3	5000	15000.00
Training activities	villages	65	400	26000.00
Promotional-Educational materials	pieces	10,000	1	10000.00
Preparation of TV spot	case	1	10,000	10000.00
Airing of TV spot via different channels	case	10	500	5000.00
Preparation of Radio spot	case	1	5,000	5000.00
Airing of Radio spot	case	10	300	3000.00
Beneficiaries Results Assessment (BRA) contract	case	1	5,000	5000.00
Facilities rent	months	3	4,000	12000.00
Two vehicles/maintenance/fuel	months	3	2,000	6000.00
Two drivers	months	3	1400	4200.00
GOE				10000.00
DOC	%		10	40945.00

UMCOR Georgia Emergency Assistance to Victims of Georgia Conflict Detailed Budget Program Period: 1 month All Costs in US \$							
Description	Quantity	Unit Cost	Rate	Months	Total Budget US\$	Requested Contribution	In-Kind Contribution
PERSONNEL							
<i>Administrative Staff</i>							
Head of Office	1	2,000	20%	2	800	800	
National Finance Director	1	1,500	20%	2	600	600	
Office Manager	1	753	20%	2	301	301	
Driver	1	417	20%	2	167	167	
Office Guards (Tbilisi Office)	3	206	20%	2	247	247	
Cleaner & Housekeeper	2	175	20%	2	140	140	
<i>Program Staff</i>							
Program Officer/Medical Coordinator (Tbilisi)	1	1,261	20%	2	504	504	
Medical Manager (Tbilisi)	1	816	20%	2	326	326	
Medical Manager (Kutaisi)	1	719	20%	2	288	288	
Warehouse Manager (Tbilisi)	1	693	20%	2	277	277	
Warehouse Manager (Kutaisi)	1	555	20%	2	222	222	
Distribution Manager (Tbilisi)	1	706	20%	2	282	282	
Subtotal Personnel:					4,155	4,155	
FRINGE BENEFITS							
National Staff Benefits @ 15%	1	4,155	15%		623	623	
Subtotal Fringe Benefits					623	623	
TRAVEL							
<i>Local Travel</i>	4	136	100%	2	1,088	1,088	
Subtotal Travel					1,088	1,088	
EQUIPMENT							
Donated Medical Supplies	1	190,596	100%	1	190,596		190,596
Subtotal Equipment					190,596		190,596
SUPPLIES							
Office Supplies	1	450	50%	2	450	450	
Subtotal Supplies					450	450	
CONTRACTUAL							
Subtotal Contractual							
OTHER OPERATIONAL COSTS							
Office Rent & Utilities (Tbilisi & Kutaisi Offices)	1	3,750	20%	2	1,500	1,500	
Communication	1	800	20%	2	320	320	
Postage & Courier	1	300	20%	2	120	120	
Office & Equipment maintenance	1	400	20%	2	160	160	
Legal Fees	1	200	20%	2	80	80	
Vehicle rental (Program Vehicle in Kutaisi)	1	240	100%	2	480	480	
Vehicle Fuel	4	300	100%	2	2,400	2,400	
Vehicle Repair & Maintenance	4	200	100%	2	1,600	1,600	
Vehicle Insurance	4	80	100%	2	640	640	
Bank Fees	1	50	100%	2	100	100	
Audit Fee	1	3,000	10%	1	300	300	
Commodity Handling, Transport & Storage							
Customs Clearance & Offload (Georgia): 6,200 Kg. @ \$.10 per Kg	6200	0.10	100%	1	620	620	
Domestic Handling & Transportation of Medical Supplies	1	5,350	100%	1	5,350	5,350	
Warehouse Rent & Maintenance	1	2,375	50%	2	2,375	2,375	
Subtotal Operational Costs					16,045	16,045	
TOTAL DIRECT COSTS					212,958	22,361	190,596
INDIRECT COSTS @ 11.82%							
Less Capital expenses >\$5,000 & Pass Through Awards, Donated Commodities					190,596		
Total Applicable Base for UMCOR					22,361	22,361	
Total Indirect Cost Recovery					2,643	2,643	
TOTAL DIRECT COSTS					215,601	25,005	190,596
GRAND TOTAL					215,601	25,005	190,596
Breakdown of Requested Contribution					Program	Operational	Total
Personnel					1,900	2,255	4,155
Fringe Benefits					285	338	623
Travel					1,088		1,088
Equipment							

Emergency Assistance to Victims of Georgia Conflict							
Detailed Budget							
Program Period: 1 month							
All Costs in US \$							
Description	Quantity	Unit Cost	Rate	Months	Total Budget US\$	Requested Contribution	In-Kind Contribution
Supplies					450	450	
Contractual							
Other Operational Cost				13,885	2,160	16,045	
Total Direct Cost				17,158	5,203	22,361	
Indirect Cost Base					22,361	22,361	
Indirect Cost					2,643	2,643	
Grand Total				\$ 17,158	\$ 7,847	\$ 25,005	
				69%	31%	100%	

114-A-00-08-00068

Mercy Corps
USAID
Connect

BUDGET SUMMARY

Cost Category	YEAR 1 BUDGET	YEAR 2 BUDGET	GRAND TOTAL
a. Personnel	164,416	115,091	279,507
b. Fringe Benefits	34,897	28,745	63,642
c. Travel	48,647	35,016	83,663
d. Equipment	-	-	-
e. Supplies	57,400	-	57,400
f. Contractual	91,960	53,260	145,220
g. Construction	63,000	-	63,000
h. Other	53,424	33,234	86,658
i. Total Direct Charges	513,744	265,347	779,091
j. Indirect Charges	77,062	39,802	116,864
k. TOTALS	590,806	305,149	895,955

114-G-00-08-00087

Final Budget

Mercy Corps Georgia
 NFI Distributions to Populations Displaced from the Fighting in Georgia
 USAID Budget for the period 18Aug'08 through 17Sept'08

BEST AVAILABLE
COPY

Line Items	Month				Month
	Units	Months/ Days	Unit Cost (USD)	Monthly Total (USD)	Grand Total USD
a. PERSONNEL					
A. Salaries - National Staff					
Gori Field staff					
Project Manager (13 working days)	1.00	0.59	1,800	1,064	1,064
Project Officer (13 working days)	1.00	0.59	715	423	423
Community Mobilization Specialist (13 working days)	1.00	0.59	700	414	414
S/O Finance/Bank Liasion Officer (13 working days)	1.00	0.59	800	473	473
S/O Office Manager / Administrator (13 working days)	1.00	0.59	800	473	473
Driver (13 working days)	1.00	0.59	350	207	207
Interpreter (6 days)	1.00	6	60	360	360
Tbilisi - Support staff					
Country Representative (10%)	0.10	1	3,100	310	310
Finance and Compliance Director (10%)	0.10	1	2,200	220	220
Finance Officer (10%)	0.10	1	1,250	125	125
HR/Admin Officer (10%)	0.10	1	1,250	125	125
Procurement/Security Manager (50%)	0.50	1	1,300	650	650
Procurement Officer (50%)	0.50	1	800	400	400
Driver (50%)	0.50	1	720	360	360
Warehouse Manager (100%)	1.00	1	700	700	700
Subtotal Salaries - National Staff				6,302	6,302
TOTAL PERSONNEL COSTS				6,302	6,302
b. FRINGE BENEFITS					
A. Fringe Benefits - National Staff					
Medical Insurance	2.90	1	63	183	183
Subtotal National Fringe Benefits				183	183
TOTAL FRINGE BENEFITS				183	183
c. TRAVEL					
A. In-Country Travel					
Tbilisi Vehicle Operations					
Vehicle fuel	0.10	1	450	45	45
Vehicle maintenance	0.10	1	400	40	40
Subtotal In-Country Travel				85	85
TOTAL TRAVEL COSTS				85	85
d. EQUIPMENT					
A. Program Equipment					
TOTAL EQUIPMENT COSTS					
e. SUPPLIES					
TOTAL SUPPLIES COSTS					
f. CONTRACTUAL					
A. Program Activities					
B. Other Services					
TOTAL CONTRACTUAL COSTS					

Mercy Corps Georgia
 NFI Distributions to Populations Displaced from the Fighting in Georgia
 USAID Budget for the period 18Aug'08 through 17Sept'08

Line Items	Months		2008		2009
	Jan	2008/2009	2008	2009	
g. CONSTRUCTION					
A. Program Activities					
TOTAL CONSTRUCTIONS COSTS					
h. OPERATIONS					
Tbilisi - Support Costs	0.10	1	8,855	886	886
Distribution Cost from 18Aug'08 to 31Aug'08					
Warehouse Rent	1.00	1	4,000	4,000	4,000
Temporary Sevices (8 workers)	8.00	1	75	600	600
Transportation of goods	1.00	1	1,580	1,580	1,580
Fuel for transportation	1.00	1	500	500	500
Distribution Cost from 1Sept'08 through 17Sept'08					
Temporary Sevices (8 workers)	8.00	1	320	2,560	2,560
Transportation of goods	1.00	1	8,600	8,600	8,600
Fuel for transportation	1.00	1	750	750	750
TOTAL OPERATIONS COSTS				19,476	19,476
TOTAL DIRECT COSTS				28,045	28,045
TOTAL INDIRECT COSTS				3,907	3,907
GRAND TOTAL				29,952	29,952

Final Budget (3rd submission)

114-A-10-08-00090

AMERICAN INTERNATIONAL HEALTH ALLIANCE
Georgia Health Management Education
Budget Summary

Line Item	Direct Project Expenses	Cost Share			IRA0	In-Kind Contributions	TOTAL
		Aldagi-BCI	MediClubGeorgia (MCG)				
a. Personnel	\$ 100,111	\$ -	\$ -	\$ -	\$ 72,309	\$ 172,420	
b. Fringe Benefits	\$ 24,017	\$ -	\$ -	\$ -	\$ 28,922	\$ 52,939	
c. Travel	\$ 104,198	\$ 10,921	\$ 26,454	\$ -	\$ -	\$ 141,573	
d. Equipment	\$ 46	\$ -	\$ -	\$ -	\$ -	\$ 46	
e. Supplies	\$ 2,770	\$ -	\$ -	\$ -	\$ -	\$ 2,770	
f. Contractual	\$ 21,000	\$ 600	\$ 1,500	\$ -	\$ -	\$ 23,100	
g. Other Direct Costs	\$ 40,008	\$ 2,500	\$ 5,000	\$ 12,521	\$ -	\$ 60,029	
h. Total Direct Charges (sum of a-g)	\$ 292,151	\$ 14,021	\$ 32,954	\$ 12,521	\$ 101,231	\$ 452,877	
i. Indirect Charges	\$ 57,837	\$ 2,776	\$ 6,525	\$ 2,479	\$ 30,369	\$ 99,986	
j. TOTAL	\$ 349,987	\$ 16,797	\$ 39,479	\$ 15,000	\$ 131,600	\$ 552,863	

Use or disclosure of data contained on this sheet is subject to the restriction as described on the accompanying budget narrative.

WFP
114-G-00-09-00009

Direct Support Costs (DSC)
Costs Related to WFP staff, office running and other recurring expenses

Commitment Item name	Food Related US\$	Related to Cash Transfer US\$	Total DSC US\$
International Staff	48,550	-	48,550
National Officers	24,707	-	24,707
National General Service Staff	97,610	-	97,610
Temporary Assistance	17,373	6,485	23,858
Overtime	5,267	-	5,267
Incentive-Hazard Pay	4,371	-	4,371
International Consultants	3,557	-	3,557
Local Consultants	2,206	-	2,206
Medical Insurance	2,068	-	2,068
Staff Duty Travel	36,263	-	36,263
Staff Training	4,909	-	4,909
Rental of Facilities	17,208	-	17,208
Utilities General	7,832	-	7,832
Office Supplies	6,067	-	6,067
Printing Paper and Supplies	2,840	-	2,840
Communication & IT Services	12,602	-	12,602
Mail/Courier	152	-	152
Insurance	3,647	-	3,647
Vehicle Running Cost	47,983	-	47,983
TC/IT Equipment	4,688	-	4,688
Bank Charges	1,999	13,715	15,715
Total	351,900	20,200	372,100

**Other Direct Operational Costs (ODOC)
Costs Related to Implementing Partners and Project Beneficiaries**

Budget Line	Food Related US\$	Related to Cash Transfer US\$	Total ODOC US\$
Temporary Assistance	242,194	-	242,194
Office Supplies	11,770	-	11,770
Communications and IT Services	5,563	-	5,563
Vehicle Running Costs	35,278	-	35,278
Cash transfer to beneficiaries	-	914,400	914,400
Food transformation Costs*	115,695	-	115,695
Total	410,500	914,400	1,324,900

* bread baking expenses

WORLD VISION US/WORLD VISION GEORGIA 114-G-00-08-00066
 Donor : USAID
 Activity: Building Confidence through Economic & Institution Development [BCEID]
 Detailed Budget Jan 01 2008 to Jun 30 2009

Description	Life of Project		Grand Total	%
	USAID	Match		
a. Personnel				
b. Fringe Benefits				
c. Travel				
d. Equipment				
e. Supplies				
f. Contractual				
g. Construction				
h. Other				
i. Total Direct Charges				
j. Indirect Charges				
k. TOTAL	775,000	119,308	903,699	100%

World Vision BCEID Budget SF 424.xls

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114-G-00-08-00066

World Vision Budget ² 114-G-00-68-00079

Health Desks for IDPs in Georgia (HDIG)

		unit	# units	Unit Cost	Total USD
1	SALARIES				
1.1	HR officer	months	3		
1.2	Project Manager	months	3		
1.3	Finance Officer	months	3		
1.4	Procurement officer	months	3		
1.5	Administration Officer	months	3		
1.6	Psychologist (6 people)	months	3		
1.7	Nurse (6 people)	months	3		
2	TRAVEL				
2.1	Vehicle costs (fuel, maintenance, insurance)	months	3		
3	SUPPLIES				
3.1	Purchase of medicine and medical supplies (per month per center)	months	3		
3.2	Furniture (1 desk, 2 chairs, 1 storage cabinet)	center	6		
4	Occupancy and Utilities				
4.1	office Rent, Security Fee, and Office Utilities	months	3		
4.2	warehouse rent	months	3		
5	Communications/IT				
5.1	Visibility items (t-shirts, caps, publications)		1		
5.2	Office phone, fax, internet, mobile phone	months	3		
6	Fees & Taxes				
6.1	Bank charges	month	3		
	TOTAL DPC				
	NICRA				
	Grand Total:		(46)		62,944

Budget

114-G-00-08-00077

Counterpart International, Inc.
Community and Humanitarian Assistance Program (CHAP) in Georgia

**Assistance to Victims of Military Conflict,
Republic of Georgia, August-September 2008
NOTIONAL BUDGET**

Item	Unit	Unit Cost, USD	Quantity	Total Cost, USD
A. Transportation and Logistics Expenses				
A.1. Airport Services				
1. Aircraft off-loading by TAV Urban Georgia LLC	Aircraft		2	
2. Cargo moving and off-loading to the cargo terminal, Lasare LLC	Aircraft		2	
AIRPORT SERVICES SUBTOTAL:				
A.2. Transportation and warehousing				
1. Cargo Transportation from airport to warehouse	Trip		20	
2. Warehouse loading and offloading (forklift expenses)	Days		10	
2. Delivery of shelter material to individual IDP centers	Trip		30	
Transportation Subtotal				
B.3.2. Staff Transportation for distribution and monitoring	Day		60	
TRANSPORTATION AND WAREHOUSING SUBTOTAL:				
TRANSPORTATION AND LOGISTICS TOTAL:				
B. Personnel				
B.1. Warehouse Labor				
1. Warehouse Manager, 40% time for two months	Person		2	
2. Warehouse workers, two workers, 40% time for 2 months	Person		4	
WAREHOUSE LABOR SUBTOTAL:				
B.2. Program personnel				
Note: Program personnel costs include: 80% of two Project Managers' two monthly salary (\$850 per month including 12% salary taxes), 80% for 40 days per diem at \$75 per day (\$2400) and are justifiable based on an average year to date analysis of salary and per diem.				
PERSONNEL TOTAL:				
C. Bank fee				
Note: bank fee costs are justifiable based on a set 0.4% bank wire charge automatically attached to all currency wires to TBC Bank				
D. INDIRECT COSTS (NICRA)				
GRAND TOTAL:				\$33,224.00

\$1,371.88

27400
1372
28772

6228

114-G-00-08-00081

Budget break down
CARE requests

Item	Rate	No. units	Cost US \$
Supplementary Food items per person per day	\$1.5	4,000 X 15 days	90,000
Non Food items per IDP centre	\$1,200	24 sites	28,800
Staff support costs per day	800	15 days	12,000
Operation support costs per day	1,000	15 days	15,000
Miscellaneous			1,400
ICR [REDACTED]			[REDACTED]
TOTAL			160,000
CARE cost share			[REDACTED]
Request from USAID			[REDACTED]

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 16

IMPORTANT: Mark all packages and papers with contract and/or order numbers

1 DATE OF ORDER 08/25/2008	2 CONTRACT NO. (if any)	6. SHIP TO:
-------------------------------	-------------------------	-------------

3 ORDER NO. AID-114-O-08-00035	4 REQUISITION/REFERENCE NO. REQ-114-08-000021	a NAME OF CONSIGNEE USAIDCAUCASUS TBILISI
-----------------------------------	--	--

5 ISSUING OFFICE (Address correspondence to) USAIDCAUCASUS 11 GEORGE BALANCHINE STREET TBILISI GEORGIA 0131	b STREET ADDRESS 11 GEORGE BALANCHINE STREET
--	---

c CITY TBILISI	d STATE	e ZIP CODE 0131
-------------------	---------	--------------------

7 TO:	f SHIP VIA
-------	------------

a NAME OF CONTRACTOR DELL MARKETING L P	b COMPANY NAME	8. TYPE OF ORDER
--	----------------	------------------

c STREET ADDRESS ONE DELL WAY	<input checked="" type="checkbox"/> a PURCHASE REFERENCE YOUR: Quote # 438733149 Quote # 438730428 Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated.	<input type="checkbox"/> b DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
----------------------------------	--	--

d CITY ROUND ROCK	e STATE TX	f ZIP CODE 78682-0001	9 ACCOUNTING AND APPROPRIATIONS DATA See Schedule	10 REQUISITIONING OFFICE USAIDGEORGIA
----------------------	---------------	--------------------------	--	--


11 BUSINESS CLASSIFICATION (Check appropriate box(es)) a SMALL <input checked="" type="checkbox"/> b OTHER THAN SMALL <input type="checkbox"/> c DISADVANTAGED <input type="checkbox"/> d WOMEN-OWNED <input type="checkbox"/>

12 F.O.B POINT Destination	13 PLACE OF Destination	14 GOVERNMENT BU/NO.	15 DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 09/24/2008	16 DISCOUNT TERMS Net 30
-------------------------------	----------------------------	----------------------	---	-----------------------------

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Tax ID Number: Not Available DUNS Number: 877936518 Information Technology (IT) Hardware and Software for Parliament of Georgia: PowerEdge T300 Server and Software and Accessories listed in the Statement of Work. Continued ...					

18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h). TOTAL (Cont. pages)
21. MAIL INVOICE TO:			
a NAME OFFICE OF FINANCIAL MANAGEMENT			\$0.00
b STREET ADDRESS (or P.O. Box) USAIDCAUCASUS 11 GEORGE BALANCHINE STREET			17(i). GRAND TOTAL
c CITY TBILISI GEORGIA	d STATE	e ZIP CODE 0131	
			\$45,651.72

22. UNITED STATES OF AMERICA BY (Signature) 	23 NAME (Typed) Camille Garcia TITLE: CONTRACTING/ORDERING OFFICER
---	--

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE OF PAGES
2 16

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 08/25/2008	CONTRACT NO.	ORDER NO. AID-114-O-08-00035
-----------------------------	--------------	---------------------------------

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
-----------------	--------------------------	----------------------------	-------------	----------------------	---------------	-----------------------------

The ceiling price of this Purchase Order is \$ 45,651.72. The contractor shall not exceed the aforesaid amount.

Payment shall be made through a bank transfer to the bank specified in the text of the Purchase Order upon inspection and acceptance of the commodity received by the Cognizant Technical Officer and upon submission of the proper invoice by the contractor. Electronic submission of invoices is encouraged and shall be sent to TBILISIPayments@usaid.gov.

Accepted:
Date:


TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

AID-114-O-08-00035

b) Software and Accessories

Product	Quantity
Office SharePoint Server 2007 English D 76P-00438 (A0748556)	1
Office SharePoint CAL 2007 English Per Device CAL D 76M-00868 (A0748374)	250
Exchange Svr Enterprise 2007 English D 395-03835 (A0809883)	1
Exchange Standard CAL 2007 English Per Device CAL D 381-03118 (A0809867)	250
SQL Svr Enterprise Edtn 2005 English D 810-04745 (A0557927)	1
SQL CAL English Lic SA Per Device CAL D 359-00769 3 Years (11825FED)	20

BUDGET ESTIMATE

Item	Amount
PowerEdge T300 Server Software and Accessories	
Total Ceiling	\$ 45,651.72

Contractor shall not be paid any amount in excess of the ceiling amount.

DURATION

From August 25, 2008 to September 24, 2008.

BANKING INFORMATION

Quote # 438733149; 438730428
Contract Number: 10107
Customer Agreement: GS-35F-4076D
Customer Name: US ARMED FORCES OCONUS

DUNS#: 877936518
TIN #: 
Cage Code: 3DMD3

ORDERING ADDRESS Dell Marketing, L.P.
One Dell Way
Building 8, Box 26
Round Rock, TX 78682

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES
1 15

IMPORTANT: Mark all packages and papers with contract and/or order numbers

1 DATE OF ORDER 08/08/2008		2 CONTRACT NO. (If any)		6 SHIP TO:	
3 ORDER NO AID-114-O-08-00032		4 REQUISITION/REFERENCE NO. REQ-114-08-00021		a. NAME OF CONSIGNEE USAID/Tbilisi	
5 ISSUING OFFICE (Address correspondence to) Georgia Program 11 George Balanchine Street Tbilisi 0131				b. STREET ADDRESS 11 George Balanchine Street	
				c. CITY Tbilisi	d. STATE * ZIP CODE 0131
7 TO				f. SHIP VIA	
a. NAME OF CONTRACTOR HEWLETT-PACKARD				b. TYPE OF ORDER	
b. COMPANY NAME				<input checked="" type="checkbox"/> a. PURCHASE <input type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS P.O. BOX 105005				REFERENCE YOUR Quote 2291224-4 Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated	
d. CITY ATLANTA		e. STATE GA	f. ZIP CODE 30392	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9 ACCOUNTING AND APPROPRIATIONS DATA				10. REQUISITIONING OFFICE USAID GEORGIA	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT		13. PLACE OF		14. GOVERNMENT BAL/NO.	
Destination		Destination		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 08/31/2008	
a. INSPECTION Destination		b. ACCEPTANCE Destination		16. DISCOUNT TERMS	

17. SCHEDULE (See reverse for Rejections)

ITEM NO (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	The Information Technology (IT) Hardware and Software for Parliament of Georgia: HP ProLiant DL 380 G5 9TB SATA Storage Server Purchase of the HP ProLiant DL 380 G5 9TB Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont pages)
21. MAIL INVOICE TO						
a. NAME OFFICE OF FINANCIAL MANAGEMENT				\$13,176.59		17(i) GRAND TOTAL
b. STREET ADDRESS (of P.O. Box) 11 George Balanchine Street						
c. CITY Tbilisi		d. STATE	e. ZIP CODE 0131	\$13,176.59		
22 UNITED STATES OF AMERICA By (Signature)				23. NAME (Typed) Camille Garcia TITLE: CONTRACTING/ORDERING OFFICER		

NSN 7540-01-152-9083

PREVIOUS EDITION NOT USABLE

OPTIONAL FORM 347 (Rev. 6-80)
Prescribed by GSA/FAR (48 CFR 53 2134)

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE OF PAGES
2 15

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 08/08/2008	CONTRACT NO.	ORDER NO AID-114-0-08-00032
-----------------------------	--------------	--------------------------------

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	SATA Storage Server for the Parliament of Georgia					

0001 Purchase the IT Equipment 13,176.59

The ceiling price of this Purchase Order is \$13,176.59. The contractor shall not exceed the aforesaid amount.


Payment shall be made through a bank transfer to the bank specified in the text of the Purchase Order upon inspection and acceptance by the Cognizant Technical Officer of the commodity received and upon submission of the proper invoice by the contractor. Electronic submission of invoices is encouraged and shall be sent to TBILISIPayments@usaid.gov

Accepted: _____ Date: _____

TOTAL CARRIED FORWARD TO 16TH PAGE (ITEM 17(h))

AID-114-O-08-00032

BUDGET ESTIMATE

Item	Amount
HP ProLiant DL380 G5 9TB SATA Storage Server Shipping Cost SEWP Surcharge	
Total Ceiling	\$13,176.59


Contractor shall not be paid any amount in excess of the ceiling amount.

DURATION

From August 8, 2008 to August 31, 2008.

BANKING INFORMATION

Contract Number: NNG07DA17B
Federal ID#: 94-1081436
DUNS#: 134303192
Cage Code: 1HQ9
Payment Terms: Net 30 days
Contractor address: Hewlett-Packard Company
Federal Program Office
6406 Ivy Lane
Greenbelt, MD 20770
Remit To Address: Hewlett-Packard Company
P.O. Box 932956
Atlanta, GA 31193-2956

Banking Institution: Wachovia Bank
Routing number: 053000219
Account number: 

Landside Transport, Storage and Handling (LTSH)

Budget Line	Food Related US\$
Port Handling and Storage	123,634
Inland Transport	143,329
Warehouse Operations	168,131
Distribution	187,706
Total	622,800

Commodity	MT	Origin/ Delivery Terms	Food Cost (USD)		Quality & Quantity Control (US\$)		External Transport (US\$)	
			Rate	Total	Rate	Total	Rate	Total
WHF	1,300	FOB TUR	250	325,026	3	3,900	75	97,520
WHF	1,290	FOB TUR	250	322,526	3	3,870	75	96,769
PASTA	450	LOCAL	1,250	562,508	4	1,800		
Veg Oil	200	FOB TUR	1,400	260,004	4	800	100	20,004
Sugar	260	FOB UAE	450	112,503	3	750	75	18,754
Beans	150	FCA TUR	1,250	187,502	3	450	200	30,000
Beans	210	FOB TUR	1,250	262,502	3	630	75	15,753
Salt	30	LOCAL	156	4,974	3	90		0
Salt	20	LOCAL	156	3,116	3	60		0
Salt	10	LOCAL	156	1,558	3	30		0
Total	3,910			2,061,920		12,380		278,800

WFP

114-G-00-09-00009

6

Subtotal Direct Operational and Support Costs	ISC	Total Cost
(US\$)	(US\$)	(US\$)
3,738,300	261,700	4,000,000
934,600	65,400	1,000,000

4,672,900 327,100 5,000,000

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 15

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BFA NO.

1. DATE OF ORDER 06/03/2008		2. CONTRACT NO. (if any)		6. SHIP TO:	
3. ORDER NO. AID-114-O-08-00019		MODIFICATION NO.		4. REQUISITION/REFERENCE NO. REQ-114-08-000017	
5. ISSUING OFFICE (Address correspondence to) Regional Contracting Office USAID/Caucasus 25 Atoneli Street Tbilisi, Georgia 0105				d. STREET ADDRESS	
				e. CITY	
				d. STATE	
				e. ZIP CODE	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR				8. TYPE OF ORDER	
b. COMPANY NAME				<input checked="" type="checkbox"/> a. PURCHASE <input type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS				Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY				Except for billing instructions on the reverse, the delivery/ask order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
e. STATE					
f. ZIP CODE					
9. ACCOUNTING AND APPROPRIATION DATA				10. REQUISITIONING OFFICE	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT	
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. SERVICE-DISABLED VETERAN-OWNED	N/A	
<input type="checkbox"/> e. WOMEN-OWNED	<input type="checkbox"/> f. HUBZone	<input type="checkbox"/> g. EMERGING SMALL BUSINESS			
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION USAID/Caucasus	b. ACCEPTANCE USAID/Caucasus			10/30/2008	
16. DISCOUNT TERMS					

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>This is a Fixed-Price type Purchase Order. The contractor shall implement the attached Scope of Work in accordance with the terms and conditions of this Purchase Order.</p> <p>The fixed price for the performance of the work required hereunder is \$15,200 and the amount currently obligated is \$15,200. The contractor shall not exceed the aforesaid ceiling and obligated amount.</p> <p>Payment shall be made upon inspection and acceptance by the Cognizant Technical Officer of the work performed and upon submission of the proper invoices by the contractor.</p> <p>Payment shall be made through a bank transfer by USAID/Caucasus to the bank specified in the text of this Purchase Order.</p> <p>Accepted: _____ Date: _____</p>				--- See Continuation ---	

*Regional Fund
110-180*

USD 15,200.00 - 110-N-A094-A28 - GEORGIA NI-X-EIE-2008

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$15,200	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:							
	a. NAME Office of Financial Management, USAID/Caucasus						\$15,200	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) 25 Atoneli Street							
c. CITY Tbilisi, Georgia 0105		d. STATE		e. ZIP CODE				
22. UNITED STATES OF AMERICA BY (Signature) <i>A. Camille Garcia</i> 6/3/08						23. NAME (Typed) A. Camille Garcia, Regional Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER		

competence, identify the gaps that exist between current performance and envisioned success as a leader and coach and develop a plan to "close the gap."

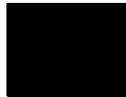
- 5) Practice coaching in triads; each participant has the opportunity to practice being a coach, being a coachee and observing the coaching process (between the other two triad members).

Course Deliverables 

- 1) Be more skillful taking a leader role in any situation:
 - a. Gain willing followers
 - b. Provide direction in times of uncertainty
- 2) Recognize the differences between the leader and manager roles, why both are important, and why everyone needs to think and act like a leader when it is appropriate to do so and all need to fulfill their organizational role requirements.
- 3) Be more skillful in establishing positive relationships and clear expectations with others at work:
 - a. Establish trust and common ground with others at work
 - b. Create mutually agreed upon expectations regarding work activities
- 4) Be more skillful at understanding the environment and how to chart courses of action in response to the environment
 - a. "Map the territory" - recognize opportunities and obstacles in ways that avoid faulty assumptions and misguided action plans
 - b. Include others in the mapping process to establish greater buy-in to action plans
 - c. Determine which courses of action are most appropriate for situations
- 5) Be more skillful influencing others to commit to courses of action that support the organization's purpose
 - a. Establish credibility
 - b. Understand and meet other's needs
 - c. Communicate in ways that create a shared sense of meaning

3. **BUDGET**

Course Design and Planning
Course Delivery in Tbilisi, Georgia




Total Fixed Price Ceiling \$15,200

The contractor shall not be paid any amount in excess of the ceiling amount.

4. **DURATION**

The period of performance is June 3, 2008 to October 30, 2008.

5. **BANKING INFORMATION**

Banking Institution: People's Bank
ABA Routing Number: 107004491
Account Number: 

6. **PURCHASE ORDER CLAUSES**

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1 16

1. DATE OF ORDER 06/03/2008		2. CONTRACT NO. (if any)		6. SHIP TO:	
3. ORDER NO. AID-114-O-08-00020		4. REQUISITION/REFERENCE NO. REQ-114-08-000017		a. NAME OF CONSIGNEE	
5. ISSUING OFFICE (Address correspondence to) Regional Contracting Office USAID/Caucasus 25 Atoneli Street Tbilisi, Georgia 0105				b. STREET ADDRESS	
				c. CITY	
				d. STATE	
				e. ZIP CODE	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR				8. TYPE OF ORDER	
b. COMPANY NAME Grinnell Associates, Inc.				<input checked="" type="checkbox"/> a. PURCHASE	
c. STREET ADDRESS 12210 Fairfax Towne Center #315				Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY Fairfax				Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
e. STATE VA					
f. ZIP CODE 22033					
9. ACCOUNTING AND APPROPRIATION DATA				10. REQUISITIONING OFFICE	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED	N/A	
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			

13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS
a. INSPECTION USAID/Caucasus	b. ACCEPTANCE USAID/Caucasus		10/30/2008		

17. SCHEDULE (See reverse for Rejections)


ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>This is a Fixed-Price type Purchase Order. The contractor shall implement the attached Scope of Work in accordance with the terms and conditions of this Purchase Order.</p> <p>The fixed price for the performance of the work required hereunder is \$16,400 and the amount currently obligated is \$16,400. The contractor shall not exceed the aforesaid ceiling and obligated amount.</p> <p>Payment shall be made upon inspection and acceptance by the Cognizant Technical Officer of the work performed and upon submission of the proper invoices by the contractor.</p> <p>Payment shall be made through a bank transfer by USAID/Caucasus to the bank specified in the text of this Purchase Order.</p> <p>Accepted: _____ Date: _____</p> <p align="center">G. Peter Morris</p>				--- See Continuation ---	
Regional Funds						
\$16,400.00 - 110-N-A097-AR5-GEORGIA-2008-NI-X-E+E 110-180						

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$16,400	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:							
	a. NAME Office of Financial Management, USAID/Caucasus						\$16,400	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) 25 Atoneli Street							
c. CITY Tbilisi, Georgia 0105		d. STATE		e. ZIP CODE				

22. UNITED STATES OF AMERICA BY (Signature) <i>A. Camille Garcia</i> 4/3/08		23. NAME (Typed) A. Camille Garcia, Regional Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER	
--	--	---	--

competence, identify the gaps that exist between current performance and envisioned success as a leader and coach and develop a plan to "close the gap."

- 5) Practice coaching in triads; each participant has the opportunity to practice being a coach, being a coachee and observing the coaching process (between the other two triad members).

Course Deliverables 

- 1) Be more skillful taking a leader role in any situation:
 - a. Gain willing followers
 - b. Provide direction in times of uncertainty
- 2) Recognize the differences between the leader and manager roles, why both are important, and why everyone needs to think and act like a leader when it is appropriate to do so and all need to fulfill their organizational role requirements.
- 3) Be more skillful in establishing positive relationships and clear expectations with others at work:
 - a. Establish trust and common ground with others at work
 - b. Create mutually agreed upon expectations regarding work activities
- 4) Be more skillful at understanding the environment and how to chart courses of action in response to the environment
 - a. "Map the territory" - recognize opportunities and obstacles in ways that avoid faulty assumptions and misguided action plans
 - b. Include others in the mapping process to establish greater buy-in to action plans
 - c. Determine which courses of action are most appropriate for situations
- 5) Be more skillful influencing others to commit to courses of action that support the organization's purpose
 - a. Establish credibility
 - b. Understand and meet other's needs
 - c. Communicate in ways that create a shared sense of meaning

3. **BUDGET**

Course Design and Planning
Course Delivery in Tbilisi, Georgia




Total Fixed Price Ceiling \$16,400

The contractor shall not be paid any amount in excess of the ceiling amount.

4. **DURATION**

The period of performance is June 3, 2008 to October 30, 2008.

5. **BANKING INFORMATION**

Banking Institution: Wachovia Bank
ABA Routing Number: 051400549
Account Number: 

6. **PURCHASE ORDER CLAUSES**

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 | 16

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 06/03/2008		2. CONTRACT NO. (if any)		BPA NO.	
3. ORDER NO. AI-D-114-O-08-00021		MODIFICATION NO.		4. REQUISITION/REFERENCE NO. REQ-114-08-000017	
5. ISSUING OFFICE (Address correspondence to) Regional Contracting Office USAID/Caucasus 25 Atoneli Street Tbilisi, Georgia 0105				6. SHIP TO:	
				a. NAME OF CONSIGNEE	
				b. STREET ADDRESS	
				c. CITY	
				d. STATE	
				e. ZIP CODE	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR				8. TYPE OF ORDER	
b. COMPANY NAME				<input checked="" type="checkbox"/> a. PURCHASE <input type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS				Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY				Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA				10. REQUISITIONING OFFICE USAID/Caucasus - Georgia	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))					12. F.O.B. POINT
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		N/A
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			
13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS
a. INSPECTION USAID/Caucasus		b. ACCEPTANCE USAID/Caucasus	10/30/2008		

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>This is a Fixed-Price type Purchase Order. The contractor shall implement the attached Scope of Work in accordance with the terms and conditions of this Purchase Order.</p> <p>The fixed price for the performance of the work required hereunder is \$23,900 and the amount currently obligated is \$23,900. The contractor shall not exceed the aforesaid ceiling and obligated amount.</p> <p>Payment shall be made upon inspection and acceptance by the Cognizant Technical Officer of the work performed and upon submission of the proper invoices by the contractor.</p> <p>Payment shall be made through a bank transfer by USAID/Caucasus to the bank specified in the text of this Purchase Order.</p> <p>Accepted: _____ Date: _____</p>				-- See Continuation --	

Regional Funds

USD: 23,900.00-180-N-A097-A25-GEORGIA-AE-X-2008-(110-180)

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		23. NAME (Typed) A. Camille Garcia, Regional Contracting Officer	
						TITLE: CONTRACTING/ORDERING OFFICER	
21. MAIL INVOICE TO:							
a. NAME Office of Financial Management, USAID/Caucasus							
b. STREET ADDRESS (or P.O. Box) 25 Atoneli Street							
c. CITY Tbilisi, Georgia 0105				d. STATE		e. ZIP CODE	
SEE BILLING INSTRUCTIONS ON REVERSE						23,900	17(N) TOTAL (Cont. pages)
						23,900	17(O) GRAND TOTAL

2. UNITED STATES OF AMERICA By (Signature) <i>A. Camille Garcia</i> 6/4/08		23. NAME (Typed) A. Camille Garcia, Regional Contracting Officer	
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competence, identify the gaps that exist between current performance and envisioned success as a leader and coach and develop a plan to "close the gap."

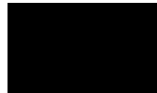
- 5) Practice coaching in triads; each participant has the opportunity to practice being a coach, being a coachee and observing the coaching process (between the other two triad members).

Course Deliverables [REDACTED]

- 1) Be more skillful taking a leader role in any situation:
 - a. Gain willing followers
 - b. Provide direction in times of uncertainty
- 2) Recognize the differences between the leader and manager roles, why both are important, and why everyone needs to think and act like a leader when it is appropriate to do so and all need to fulfill their organizational role requirements.
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 - b. Create mutually agreed upon expectations regarding work activities
- 4) Be more skillful at understanding the environment and how to chart courses of action in response to the environment
 - a. "Map the territory" - recognize opportunities and obstacles in ways that avoid faulty assumptions and misguided action plans
 - b. Include others in the mapping process to establish greater buy-in to action plans
 - c. Determine which courses of action are most appropriate for situations
- 5) Be more skillful influencing others to commit to courses of action that support the organization's purpose
 - a. Establish credibility
 - b. Understand and meet other's needs
 - c. Communicate in ways that create a shared sense of meaning

3. **BUDGET**

Course Design and Planning
Course Delivery in Tbilisi, Georgia



Total Fixed Price Ceiling \$23,900

The contractor shall not be paid any amount in excess of the ceiling amount.

4. **DURATION**

The period of performance is June 3, 2008 to October 30, 2008.

5. **BANKING INFORMATION**

Banking Institution: State Employees Credit Union
ABA Routing Number: 253177049
Account Number: [REDACTED]

6. **PURCHASE ORDER CLAUSES**

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1 15

1. DATE OF ORDER 06/03/2008		2. CONTRACT NO. (if any)		6. SHIP TO:	
3. ORDER NO. AID-114-O-08-00022		4. REQUISITION/REFERENCE NO. REQ-114-08-000017		a. NAME OF CONSIGNEE	
5. ISSUING OFFICE (Address correspondence to) Regional Contracting Office USAID/Caucasus 25 Atoneli Street Tbilisi, Georgia 0105				b. STREET ADDRESS	
7. TO:				f. SHIP VIA	
a. NAME OF CONTRACTOR [REDACTED]				8. TYPE OF ORDER	
b. COMPANY NAME				<input checked="" type="checkbox"/> a. PURCHASE <input type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS [REDACTED]				Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY				Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
e. STATE				10. REQUISITIONING OFFICE	
f. ZIP CODE					
9. ACCOUNTING AND APPROPRIATION DATA					

11. BUSINESS CLASSIFICATION (Check appropriate box(es))			12. F.O.B. POINT		
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	N/A		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		

13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)		16. DISCOUNT TERMS	
a. INSPECTION USAID/Caucasus		b. ACCEPTANCE USAID/Caucasus		10/30/2008			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	This is a Fixed-Price type Purchase Order. The contractor shall implement the attached Scope of Work in accordance with the terms and conditions of this Purchase Order. The fixed price for the performance of the work required hereunder is \$23,900 and the amount currently obligated is \$23,900. The contractor shall not exceed the aforesaid ceiling and obligated amount. Payment shall be made upon inspection and acceptance by the Cognizant Technical Officer of the work performed and upon submission of the proper invoices by the contractor. Payment shall be made through a bank transfer by USAID/Caucasus to the bank specified in the text of this Purchase Order. Accepted: [REDACTED] Date:			-- See Continuation --		
					\$15,900.00 -110-N-A094-A25-GEORGIA-NI-X-2008 \$8,000.00 -180-N-A094-A25-GEORGIA-AI-X-2008-E+E (110-180)	

Program Funding
 Regional Funds
 (110-180)

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$23,900	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:							
	a. NAME Office of Financial Management, USAID/Caucasus						\$23,900	17(i) GRAND TOTAL
	b. STREET ADDRESS (or P.O. Box) 25 Atoneli Street							
c. CITY Tbilisi, Georgia 0105		d. STATE		e. ZIP CODE				

22. UNITED STATES OF AMERICA BY (Signature) <i>A. Camille Garcia</i> 4/4/08		23. NAME (Typed) A. Camille Garcia, Regional Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER	
--	--	--	--

competence, identify the gaps that exist between current performance and envisioned success as a leader and coach and develop a plan to "close the gap."

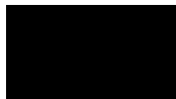
- 5) Practice coaching in triads; each participant has the opportunity to practice being a coach, being a coachee and observing the coaching process (between the other two triad members).

Course Deliverables [REDACTED]

- 1) Be more skillful taking a leader role in any situation:
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 - b. Provide direction in times of uncertainty
- 2) Recognize the differences between the leader and manager roles, why both are important, and why everyone needs to think and act like a leader when it is appropriate to do so and all need to fulfill their organizational role requirements.
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 - c. Determine which courses of action are most appropriate for situations
- 5) Be more skillful influencing others to commit to courses of action that support the organization's purpose
 - a. Establish credibility
 - b. Understand and meet other's needs
 - c. Communicate in ways that create a shared sense of meaning

3. **BUDGET**

Course Design and Planning
Course Delivery in Tbilisi, Georgia



Total Fixed Price Ceiling \$23,900

The contractor shall not be paid any amount in excess of the ceiling amount.

4. **DURATION**

The period of performance is June 3, 2008 to October 30, 2008.

5. **BANKING INFORMATION**

Banking Institution: Bank of America
ABA Routing Number: 053000196
Account Number: [REDACTED]

6. **PURCHASE ORDER CLAUSES**